

Holme Parish Council

Clerk: Scott Thornley
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18 May 2021

Councillors are summoned and members of the public invited to attend the Annual Meeting of Holme Parish Council to be held at Holme Parish Hall on Monday 24 May 2021 to commence at 7.30pm.

Please note that members of the public will be limited to 6 in number due to COVID regulations.

Scott Thornley, Parish Clerk

1. **Election of Chair:** To receive nominations and elect a Chair for 2021-2022
2. **Declaration of Acceptance:** To receive the Chair's Declaration of Acceptance
3. **Apologies for absence:** To receive and record with reason, any apologies for absence.
4. **Declarations of Interest:** Councillors must declare any interest they have in agenda items.
5. **Election of Vice-Chair:** To receive nominations and elect a Vice-Chair for 2021-2022
6. **Minutes of Parish Council meeting held on 26 April 2021:** To agree, as a correct record, the minutes of the meeting held on 26 April 2021 (*previously circulated*).
7. **Chairman's Remarks:** To receive any announcements or information from the Chair.
8. **County and District Councillor Remarks:** To receive any announcements from the County and District Councillors.
9. **Public Session:** (This session may be extended from the usual duration of 10 minutes, at the Chairman's discretion) Public Participation (Items raised for decision will appear on the agenda for the next meeting, unless it is a matter which can be dealt with immediately). Members of the public are invited to speak for a maximum of 3 minutes each. **At the close of the public session, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chair.**
10. **To note matters raised during the Public Session:** Any matters raised at the Open Session of which there is no prior knowledge or which are not specifically included on the Agenda and which require a discussion and a decision by the Council (other than matters which can be dealt with immediately) will be carried forward to the Agenda of the next meeting.
11. **Finance:**
 - a. **Account balances:**

Current Account £12,453.09
Deposit Account £30,068.37
 - b. **Payments made since last meeting:**

HMRC (PAYE Q4 2020-2021)	£207.56
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 - c. **Payments for authorisation:**

DH Forestry (Lengthsman Costs May 2021)	£537.50
Scott Thornley (Clerks Salary and Expenses May 2021)	£614.53
Jean Airey (Internal Audit 2020-2021)	£75.00
12. **Planning:**
 - a. **Applications:**

SL/2021/0385 at 5 Town Head Fold, Holme - Raising of ridge height to form additional bedroom in roof space

b. Decisions:

None

13. Other Matters:

Council Restructure – To discuss the suggested restructure.

Square Project – To receive an update on the project.

Internal Audit 2020-2021 – To receive and approve the Internal Audit Report for 2020-2021.

Policy Reviews – To review all of the council's policy documents and approve.

B4RN – To receive information regarding the B4RN project.

Duke Street Footway – To receive information regarding the footway on Duke Street.

Playground Safety – To discuss suggestions to improve the safety.

Footpaths on Trinity Drive – To receive further information

14. Date of Next Meeting: To agree the next meeting date as Monday 28 June 2021, to commence at 7.30pm at Holme Parish Hall.