

Holme Parish Council

Minutes of the Parish Council meeting held on Monday 24 May 2021 at Holme Parish Hall

Present: Medwin Sherriff (Chair), Liz Breaks, Alison Wood, Sue Wragg, Christine Herbert

To be presented for acceptance at the Parish Council meeting on Monday 28 June 2021

215	/21	<p>Election of Chair: Cllr. Sherriff was nominated by Cllr. Wragg and seconded by Cllr. Herbert and it was RESOLVED that Cllr. Sherriff be elected to the Chair for 2021-2022.</p>											
216	/21	<p>Declaration of Acceptance of Office: RESOLVED that the Chair signed the Declaration of Acceptance of Office.</p>											
215	/21	<p>Apologies for absence: RESOLVED to accept apologies and record the reason from Cllr. Hancock.</p>											
216	/21	<p>Declarations of Interest: RESOLVED that there were no interests to declare.</p>											
		<p>Election of Vice Chair: Cllr. Herbert was nominated by Cllr. Wragg and seconded by Cllr. Wood and it was RESOLVED that Cllr. Herbert be elected as Vice-Chair for 2021-2022.</p>											
217	/21	<p>Minutes of the meeting on Monday 26 April 2021: RESOLVED that the minutes of the meeting on Monday 26 April 2021 were a correct record and a copy was signed by the Chair.</p>											
218	/21	<p>Chairman's Remarks: The Chair noted that it was good that all councillors had stood for re-election and had been duly elected. It was hoped that the council could get some meaningful business completed in the coming year. The chair also checked that everyone was comfortable with the arrangements for the meeting in terms of precautions around COVID-19.</p>											
219	/21	<p>County and District Councillor Remarks: None were present, however a report had been received from County Cllr. Bingham. This had been circulated to all members prior to the meeting and there were no other comments to note.</p>											
220	/21	<p>Public Session: RESOLVED that there were no members of the public present.</p>											
221	/21	<p>Finance: Account balances noted as Current Account £12,453.09 Deposit Account £30,068.37</p> <p>RESOLVED to note the following payments since the last meeting:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">HMRC (PAYE Q4 2020-2021)</td> <td style="text-align: right;">£207.56</td> </tr> </table> <p>RESOLVED to authorise the following payments</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Scott Thornley (Salary and Expenses March 2021)</td> <td style="text-align: right;">£614.73</td> </tr> <tr> <td>DH Forestry (Lengthsman Costs March 2021)</td> <td style="text-align: right;">£537.50</td> </tr> <tr> <td>Jean Airey (Internal Audit 2020-2021)</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>Zurich Municipal (Insurance 2021-2022)</td> <td style="text-align: right;">£664.49</td> </tr> </table>	HMRC (PAYE Q4 2020-2021)	£207.56	Scott Thornley (Salary and Expenses March 2021)	£614.73	DH Forestry (Lengthsman Costs March 2021)	£537.50	Jean Airey (Internal Audit 2020-2021)	£75.00	Zurich Municipal (Insurance 2021-2022)	£664.49	
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222	/21	<p>Planning: Applications</p> <p>SL/2021/0385 at 5 Town Head Fold, Holme – Raising of ridge height to form additional bedroom in roof space</p> <p>RESOLVED that no objections would be raised.</p>	
223	/21	<p>Other Matters:</p> <p><u>Council Restructure</u> – The Clerk presented a document which suggested improvements to the way the council operates and ensures that the workload is spread evenly among councillors. It would also include some succession planning for when the current chair decided to step down.</p> <p>The vacancy on the Burton in Kendal Education Foundation was noted and the clerk was asked to obtain information regarding the number of meetings before an appointment was made.</p> <p>It was noted that the council would like to have stronger links with Holme Community School and that this could be included in any restructuring.</p> <p>The suggestions were received positively by councillors and it was RESOLVED that councillors would be given time to digest the information before further discussion and a decision was made at the next meeting.</p> <p><u>Square Project</u> – Cllr. Wood had been busy preparing a tender document which will be sent to the Clerk shortly for finalising and distribution. RESOLVED to set a deadline for tenders as Friday 16 July 2021 at 5pm.</p> <p><u>Internal Audit</u> – The Clerk presented the Internal Auditors report to the meeting. It was noted that the Internal Auditor had found that the council was fully compliant in all areas and no concerns had been raised. RESOLVED to approve the Internal Auditors report.</p> <p><u>Policy Reviews</u> – RESOLVED that the following policies were reviewed and approved: Standing Orders Financial Regulations Retention of Documents Policy Health and Safety Policy Freedom of Information Policy Equal Opportunities Policy Complaints Procedure Code of Conduct</p> <p>B4RN – The Chair reported that he has been asked a number of questions relating to the B4RN project. It was noted that there had been a committee dealing with this project in the village but that it was unclear whether this was still active.</p> <p>RESOLVED that the council wishes to support this project but cannot become fully involved with it. The chair will attempt to make contact with the group leading this project.</p> <p><u>Duke Street Footway</u> – As highlighted at the last meeting, part of the footway on Duke Street is in need of repair. The Clerk had contacted Cumbria County Council Highways who had advised that this section is unadopted and is therefore the responsibility of the owners of the</p>	

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		<p>properties. Cllr. Breaks agreed to speak with the owners to advise them.</p> <p><u>Playground Safety</u> – The Chair had spoken with the Cricket Club regarding the cricket balls landing in the playground and the club have agreed that some netting is required. Two companies have been identified who can supply the netting and it was agreed that Cllr. Breaks and the Chair will discuss this further with the Cricket Club.</p> <p><u>Footpaths on Trinity Drive</u> – It was noted that earlier in the current year, Cllr. Bingham had suggested that this work was in the schedule for 2021-2022.</p> <p>It was also noted that several other areas including the footbridge across the canal at Burton Road, End of North Road and Station Road were also in need of repair.</p> <p>The Clerk will find out what areas are included in the schedule for 2021-2022.</p>	
224	/21	<p>Date of next meeting: RESOLVED that the next meeting will be held on Monday 28 June 2021 at Holme Parish Hall to commence at 7.30pm.</p> <p>Meeting closed at 21.07</p>	

Chairperson:.....

Date:.....